

Housing Application - Frederick Street

This form is to be completed by people wishing to apply for housing at the Homes of Choice, Frederick Street Apartment building.

1. If you are unsure about how to answer any of the questions in this application form, please ask HoC for assistance.
2. When filling out this form please make sure to write clearly so that your application can be processed as quickly as possible.
3. Make sure you have answered all the questions fully where these are relevant to you.
4. If you do not fully answer all of the questions relevant to you, you might not get the correct priority for housing or, we may have to return the form to you, and it could delay your application. Only fully completed Application Forms will be processed.
5. HoC may request and obtain information from other agencies in order to process your application properly.
6. Any change in the details given, particularly any change of address or income, should be notified to HoC immediately so that your record can be updated.
7. False or misleading information may result in your application being denied. Any future applications may be barred.
8. If you are selected for an interview, we will ask that you bring in documentary evidence of your identity, proof of residency, income and asset details given in this application.
9. Please send the completed form to: felicia.quirk@homesofchoice.org.nz

Applicant Details

Title: Mr Mrs Miss Ms: (please select)

Name: _____

Current Living Situation:

Current address: _____

Please state why you are leaving this address: _____

Length of time living there: _____ (days/months/years)

Please provide a contact person at this location: _____

May HoC contact this person for a reference? Yes No

Applicant's details:

Your home phone _____

Work _____

Mobile _____

Email _____

Date of birth _____

Ethnicity _____

Residency status NZ citizen Permanent resident Other (describe)

Length of time living in New Zealand _____

Employment/Benefits:

Are you currently Employed Unemployed Self-employed
 Retired On a benefit Doing voluntary work

If employed, please provide the details of your place of work:

Company name: _____

Address: _____

Position: _____

Benefit type (if applicable): _____

Work & Income
Number:

Work & Income Office:

Case Manager:

We will not contact your Case Manager with your permission. Provision of these details is voluntary.

Identification:

Please provide photo identification, such as your driver's licence and attach to this form.

Driver's licence
number:

Version no: (if
applicable)

Provision of this number is voluntary and will only be used to verify your identity and for carrying out a credit check.

Car/vehicle
registration number:

Make and model:

Alternative form of ID:

Application information:

How did you hear
about us?

Referred by:

Reason for applying:

What other housing
options have you
considered?

What other agencies
are you currently
working with?

Do you have a
disability or any health
issues?

If yes, please provide
further detail

Finances:

House or property – part or fully owned	<input type="checkbox"/>
Motorbikes or other vehicles	<input type="checkbox"/>
Boat	<input type="checkbox"/>
Prepaid funeral	<input type="checkbox"/>
Money in the Bank	<input type="checkbox"/>

Bonus Bonds, Securities, Stock, Shares or other Investments	<input type="checkbox"/>
Loans to other people	<input type="checkbox"/>
Other (please list)	<input type="checkbox"/>

Weekly income:

MAIN SOURCE OF INCOME	APPLICANT	PARTNER
Benefit from Work & Income		
NZ Superannuation		
Salary or Wages		
ACC		
Self-employed Income		
Accommodation Supplement		
Other Benefits		
OTHER SOURCES OF INCOME		
Income from Trusts etc		
TOTAL		
LIST ANY DEBTS		
Loans		
Finance / Hire Purchase		
Other		
TOTAL		

Additional information:

Any other information and housing requirements you'd like to include:

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Declaration

I have answered all the questions and all the information I have given is true and complete.
I understand that this information will only be used for the purpose of considering my application for housing and for my tenancy if I am successful with my application.

I agree to a credit check being undertaken by Homes of Choice

Signature, main applicant

Name:

Date:

Referees:

Please provide two referees that HOC can contact. Referees can be a friend, co-worker, your employer or someone who knows you well. Please let these people know I may be contacting them for a reference.

Referee 1		Referee 2	
Name:		Name:	
Email:		Email:	
Phone:		Phone:	

Please check box if applicable:

- I would like to be added to the waiting list for this property if my application is not successful at this time.